

Applicable Bank Guideline

- a) For Goods ,Works and Non-consulting Services :**"Guidelines: Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers" dated January 2011 (Procurement Guidelines) and revised July 2014; and
- b) For Consultancy Services:** "Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers" dated January 2011 (Consultant Guidelines) and revised July 2014;

The Procurement Manual has been developed in order to ensure consistency in procurement activities and to ensure that all implementing partners are fully aware of the agreed procedures. It aims at making them conversant with the World Bank procurement policies and procedures, the documentation required, records to be maintained etc.

The Project shall adhere to World Bank procurement policies and procedures as specified in the Financing Agreements failing which the Project runs the risk of:

- (a) Delay in implementation of the Project and achievement of the Project objectives due to delay in procurement;
- (b) Fiduciary non-compliance;
- (c) Inconsistency in Procurement activities.
- (d) Fraud and corrupt practices;
- (e) Procurement being declared as 'Misprocurement' and the consequent loss of financial assistance from the Bank.

The Purpose of "Procurement Manual" is to provide a comprehensive handbook of applicable procurement procedures for goods, works¹, non-consulting and consultancy services by explaining the policies and procedures of World Bank as given in the Guidelines, Legal Agreement and SBDs. It makes available all of these at one place. The Manual describes various steps involved in the procurement process, the documentation required, and guidance for preparation of the bidding document, bid evaluation report and other documents along with model formats, formats for submitting various reports to be compiled, maintained, and submitted in compliance of the legal agreement provisions. Checks and controls required to maintain transparency in the process of procurement of goods, works and services have been covered in the Manual. Adequate review procedures and risk mitigation measures have also been mentioned.

The Manual is expected to ensure that the procurement process and documentation, is uniform, systematic and consistent. The Manual is expected to help in avoiding procurement

¹ The works under the Project are very small and minimal. Hence the Manual deals with the procurement of small works through NCBs shopping, force account only.

delays, improve the quality of procurement, mitigate procurement risks and avoid recurrent objections in the audit reports.

In case of any ambiguity or discrepancy between the provisions of this Manual and the relevant Bank Guidelines, the provisions of the World Bank Guidelines , January 2011 Revised July 2014 namely : “Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, (hereinafter referred as “Procurement Guidelines”, “Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers(hereinafter referred as “Consultant Guidelines”) and Guidelines on Preventing and Combating Fraud and Corruption in Projects Financed by IBRD Loans and IDA Credits and Grants, shall prevail for all procurements under the Project.