



SIX MONTHLY MONITORING REPORT: ONE

October 2016- March 2017

QUALITATIVE DISCUSSION CHECKLISTS

AGRICULTURE DEPARTMENT

I. PIA

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Official Met	

Component	Climate Resilient Agriculture
Sub-Component	1A- Improved water use efficiency
Activity	1A 3 Establishment of Water Harvesting Structure/Diggies

1. Which are the methods through which information dissemination on the scheme has been undertaken?
2. What has been the level of interest of farmers towards the scheme?
3. Provide details of number of farmers who have applied for the scheme in under RACP the period October 2016- March 2017, number who were taken as beneficiaries, financial sanction for the scheme etc. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Number of Applicants	Number of Applicants Found to be Eligible	Number of Beneficiaries	Financial Sanction (Rs)

4. What is the extent to which farmers are able to fill in the application form and provide necessary details?
5. What is your perception regarding the ease of the application process of farmers to apply for and take up scheme?
6. What is the process that is followed for verifying applications and documents?
7. In case of farmers who are seeking loans for constructing diggis, what is the kind of support provided by the Department? Is any facilitation provided for securing loans?
8. What is the process through which beneficiaries are informed regarding the technical parameters that they need to fulfil while constructing diggis?
9. Does the Department provide any technical support for constructing diggis? If so, what type of support is provided?

10. What are the routing monitoring systems that are in place for inspecting progress? Who is responsible for this? How are monitoring reports used?
11. What is the process for verifying that process of diggi construction has been completed?
12. How is payment of the 50% share of the Department made to the beneficiary?
13. What is the usual time lag between completion and physical verification of the diggi and payment of 50% share to beneficiary?
14. Do all beneficiaries install MI equipment? If not, what percentage do not and what is the reason for this?
15. How many of the diggi beneficiaries have been covered as part of the MI demonstrations under the project?
16. How many beneficiaries have been linked to MGNREGS?
17. Do you have any suggestions that would help improve the functioning of the RACP supported scheme?

Component	Climate Resilient Agriculture
Sub-Component	1B- Technology transfer and market led advisory services
Activity	1B a 2: Demonstrations on production technologies for value chain crops to bridge gaps

1. Have the value chain crops on which demonstration is to be done been identified by the Department? What was the process of identification? Which are these crops?
2. Have the technologies that would be demonstrated been identified? How were these identified? Which are these technologies?
3. Have the soil testing process is taken, their duration and agency
4. Details about Drip/Sprinkler
5. Process of fodder development
6. Seed Production mechanism adopted?
7. Utilization of KSK
8. How many demonstrations have been conducted in the period October 2016- March 2017?
9. How many MTGs have been formed in each of the villages in the cluster and how many of these have expressed interest in this demonstration scheme? How many farmers per MTG have provided their plots for demonstration and control? **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017 (for each village in cluster)				
Village	Number of Applicants	Number of Demonstrations	Number of Farmers who Provided Plots for Demonstration	Financial Sanction (Rs)

10. What process was followed for selecting the plots that would be used for demonstration?
11. What is the minimum area of the plots in which demonstrations are conducted?

12. Are control plots also kept to allow for a comparison?
13. Is preference given to any particular groups of farmers for demonstrations? If so on what basis (e.g. preference for farmers who have plots located near the highway)?
14. What is the process which is followed for disseminating information on demonstrations including the names of farmers who are organising them, location of the plot etc.? Are any specific activities undertaken for ensuring that there is optimal participation by farmers in observing the demonstrations?
15. What has been the overall response to this scheme in terms of farmers willing to provide their plots as well as other farmers to observe and participate in the demonstrations? What is the level of willingness to shift to low water use crops?
16. Is the full package of practices being demonstrated for demonstration crops? Specify the crops along with the practices demonstrated. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017 (for each village in cluster)					
Village	Crop	Number of Demonstrations	Practices Demonstrated (List all from start to finish)	Low Cost Method for Water Use Efficiency (Alternate Furrow Irrigation/ Paired Row Irrigation/Mulches etc.)	Financial Sanction (Rs)

17. Are post harvest management strategies being focused upon as part of the demonstrations?
18. What is the process for procuring inputs such as seeds, fertilisers, insecticides and micronutrients etc.?
19. What is the contribution made by beneficiary farmers?
 - a. Financial- in Rs.
 - b. Labour- for which activity
 - c. Materials such as FYM- for which material and cost
20. In case of self pollinated crop demonstrations do farmers agree to sell or exchange seeds produced from demonstrations to other farmers in the same or nearby villages? Do they usually sell at a mark-up from prevalent rate? If so, what is the percentage mark up?
21. Are proper records maintained of all beneficiaries with their demonstration and follow up activity detailed?
22. Is any information available on the number of farmers who have taken up a crop/practice based on the demonstration that they witnessed? If so, please share these details.
23. Are there other farmers in the village / nearby village who are affected by this demo even if they did not participate?
24. How are demos under RACP different from other demos by the Department?
25. Do you have any differentiation between demos under RACP and other demos by the Department?
26. Do you have any suggestions that would help improve the functioning of this scheme?

Component	Farmer Organisation and Capacity Building
Sub-Component	Field days, exposure visits, orientation, capacity building
Activity	A. Field Days B. Exposure Visits C. Farmer Training D. Training of Service Provider Staff E. Orientation/Capacity Building/Training F. Documentation of Success Stories

A. Field Days

1. Has a system of organising field days been instituted in the demonstration crop fields in the village? If so, how many field days have been conducted in the period October 2016- March 2017 in each cluster? **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017 (for each village in cluster)						
Village	Crop	Number of Demonstrations	Number of Field Days	Number of Crop Field Days in which Field Days have been Conducted	Average Attendance of Field Day	Stage at which Field Day was Conducted (Sowing/ Harvesting etc.)

2. Are plans for conducting field days shared with the PMU for approval? Please share a copy of an approved plan.
3. How willing are farmers to conduct field days on their demonstration crops?
4. How willing are other farmers to attend field days?
5. What are the processes that are adopted on field days? E.g. lecture by a Department officer/interactive session among farmers and Department officer etc.?
6. Are the processes used as part of RACP field days different from other field days conducted by the Department?
7. Are any special materials such as brochures etc. prepared for farmers to get more information on the new crop/practice?
8. What are the typical subjects/topics that farmers who attend the field days raise during discussions? What are their key concerns?
9. What is the typical duration of a field day?
10. Is any documentation or recording available for each of the field days conducted? If so, please share
11. Is there any system for knowing whether any farmers who attended field days took up a new crop/practice due to this exposure? If so, what is the system?

12. How many farmers who attended field days took up a new crop/practice due to this exposure?
13. Who bears the expenses of organising field days? Please provide the norms in place for organising field days.
14. Do you have any suggestions that would help improve the functioning of this scheme?
15. Are you aware of any good practices that can be adopted?

B. Exposure Visits

1. Have exposure visits been conducted for farmers in this cluster? If yes, what is the process for developing a plan for a visit?
2. Who provides approval for exposure visits- PIU or PMU? What is the process that has to be followed for obtaining approval? Please share a copy of an approved plan.
3. Are plans prepared every year?
4. Please give details of exposure visits conducted in this period. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017 (for each village in cluster)							
Location to which Visit was Conducted	Purpose of Visit (to witness which crop/practice etc.)	Date of Visit	Number of Farmers who went for the Visit Per Location	Number of Days of Visit	Agency which handled Logistics	Total Expenditure for each Visit with Break Up	Budget available for Visit

5. What is the process that is followed for selecting farmers who would go for a visit? Is preference given to any particular group- e.g. women farmers?
6. What is the process of selection of location to which visit would be conducted and which crop/practice would be observed?
7. What has been the response of farmers towards this scheme?
8. Are visit activities documented as part of the procedure? If so who is responsible for this? Please share a copy of this?
9. What are the follow up activities that are conducted after a visit? E.g. how are farmers who want to take up the observed practice/crop supported?

C. Farmer Training

1. Have trainings been conducted for farmers in this cluster? If yes, has a training plan and calendar been developed? Are plans prepared every year?
2. Who provides approval for training? What is the process that has to be followed for obtaining approval? Please share a copy of an approved plan.

3. Please give details of trainings conducted in this period. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017							
Theme of Training	Where was it Conducted	Trainer	Number of Farmers Trained	Number of Days of Training	Date of Training	Total Expenditure for each Training with Break Up	Budget available for Training

4. What is the process that is followed for selecting farmers who would be trained? Is preference given to any particular group- e.g. women farmers?
5. What is the process of selection of themes and institutes/centres in which training would be conducted?
6. Is any pre and post training assessment undertaken? If so, please share the results.
7. What has been the response of farmers towards this scheme?
8. What are the follow up activities that are conducted after training? E.g. how are farmers who want to adopt the practice/crop they are trained on supported?

D. Service Provider Training

1. Have trainings been conducted for any Service Providers in this cluster? If yes, has a training plan and calendar been developed? Are plans prepared every year?
2. Who provides approval for training? What is the process that has to be followed for obtaining approval? Please share a copy of an approved plan.
3. Please give details of trainings conducted in this period. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017							
Theme of Training	Where was it Conducted	Trainer	Number of Staff Trained with Designation	Number of Days of Training	Date of Training	Total Expenditure for each Training with Break Up	Budget available for Training

4. What is the process that is followed for selecting staff who would be trained? Is preference given to any particular group?

5. What is the process of selection of themes and institutes/centres in which training would be conducted?
6. Is any pre and post training assessment undertaken? If so, please share the results.
7. What has been the response of SP staff towards this scheme?
8. What are the follow up activities that are conducted after training?

E. Orientation/Capacity Building Training

1. Have capacity building trainings been conducted for beneficiaries/staff in this cluster? If yes, has a training plan and calendar been developed? Are plans prepared every year?
2. Who provides approval for training? What is the process that has to be followed for obtaining approval? Please share a copy of an approved plan.
3. Please give details of trainings conducted in this period. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017							
Theme of Training	Where was it Conducted	Trainee	Number of Beneficiaries / Staff Trained with Designation	Number of Days of Training	Date of Training	Total Expenditure for each Training with Break Up	Budget available for Training

4. What is the process that is followed for selecting beneficiaries/staff who would be trained? Is preference given to any particular group?
5. What is the process of selection of themes and institutes/centres in which training would be conducted?
6. Is any pre and post training assessment undertaken? If so, please share the results.
7. What has been the response of beneficiaries/staff towards this scheme?
8. What are the follow up activities that are conducted after training?

F. Documentation of Success Stories

1. Have any success stories been documented in this cluster?
2. If how was the proposal for developing such success stories prepared and how provided approval?
3. How many success stories have been documented in this period? **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017					
Theme of Success Story	Who Prepared	Number of Copies Published/ Disseminated	Response to Success Story	Total Expenditure for each Training	Budget available for Training

				with Break Up	

2. BENEFICIARIES

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name of Person Interviewed	

Component	Climate Resilient Agriculture
Sub-Component	1A- Improved water use efficiency
Activity	1A 3 Establishment of Water Harvesting Structure/Diggies

1. How did you come to know about this scheme?
2. Has an MTG been formed in your village? If it has then are you a member?
3. What is the total arable land that you own as per revenue records?
4. How many crops do you raise annually?
5. Do you have a permanent source of water? If so what is the source?
6. What made you apply for this scheme?
7. What is the share of the financial cost (in Rs. and as percentage of total financial cost) will you bear yourself? At what stage will you make the payment? What will be the mode of payment?
8. What is the application process that you had to follow for availing of the scheme?
9. Did you receive any support from the Department or NGO in the process of applying for the scheme? If so what kind of support did you receive?
10. What was the time lag between your applying for scheme and obtaining administrative sanction?
11. What are the benefits/facilities that you are receiving/have received as part of this scheme?
 - a. Materials- What materials, volume, value in Rs etc.
 - b. Technical know how- Which aspects
 - c. Financial support- value in Rs
12. What are the aspects that you are contributing?
 - a. Materials- What materials, volume, value in Rs etc.
 - b. Labour- Which activities
 - c. Financial contribution- value in Rs
13. Did you receive the inputs from the Department in a timely manner?
14. Were you guided adequately by the Department or NGO staff on the technical parameters that needed to be followed at various stages of cultivation?
15. Have any field days been conducted on your plot? If so, please details (number of days, number of farmers attending, crops/practices demonstrated, financial expenditure by farmer)

16. Did the Department staff or NGO staff undertake any inspection visits? How many such visits were conducted? What were the suggestions/comments provided by the inspecting staff? Were these useful for you?
17. Do you intend to adopt the practices later as well?
18. Do you have any suggestions on how this scheme can be implemented in a more effective manner?

Component	Climate Resilient Agriculture
Sub-Component	1B- Technology transfer and market led advisory services
Activity	1B a 2: Demonstrations on production technologies for value chain crops to bridge gaps

1. How did you come to know about this scheme?
2. Has an MTG been formed in your village? If it has then are you a member?
3. What is the total arable land that you own as per revenue records?
4. How many crops do you raise annually?
5. Do you have a permanent source of water? If so what is the source? If not do you have a solar source?
6. What made you apply for this scheme?
7. What is the share of the financial cost (in Rs. and as percentage of total financial cost) will you bear yourself? At what stage will you make the payment? What will be the mode of payment?
8. What is the application process that you had to follow for availing of the scheme?
9. Did you receive any support from the Department or NGO in the process of applying for the scheme? If so what kind of support did you receive?
10. What was the time lag between your applying for scheme and obtaining administrative sanction?
11. What are the benefits/facilities that you are receiving/have received as part of this scheme?
 - a. Materials- What materials, volume, value in Rs etc.
 - b. Technical know how- Which aspects
 - c. Financial support- value in Rs
12. Did you receive the inputs from the Department in a timely manner?
13. What are the aspects that you are contributing?
 - a. Materials- What materials, volume, value in Rs etc.
 - b. Labour- Which activities
 - c. Financial contribution- value in Rs
14. What are the crops that you are cultivating as part of this scheme?
15. Were you guided adequately by the Department or NGO staff on the technical parameters that needed to be followed at various stages of cultivation?
16. Have any field days been conducted on your plot? If so, please details (number of days, number of farmers attending, crops/practices demonstrated, financial expenditure by farmer)
17. Did the Department staff or NGO staff undertake any inspection visits? How many such visits were conducted? What were the suggestions/comments provided by the inspecting staff? Were these useful for you?
18. Do you intend to adopt the practices later as well?
19. Do you have any suggestions on how this scheme can be implemented in a more effective manner?

Component	Farmer Organisation and Capacity Building
Sub-Component	Field days, exposure visits, orientation, capacity building
Activity	A. Field Days B. Exposure Visits C. Farmer Training

Field Days

1. How did you come to know about this scheme?
2. Details of field days undertaken (**TO BE COLLECTED IN ADVANCE**)

Period October 2016- March 2017				
Place of Field Day	Process/Crop Observed	Trainers/Dept Staff Involved	Duration (Hours)	Methods Adopted for Training

3. What was the process that you had to go through to be able to go for the field day (application etc.)?
4. How many farmers went for this field day?
5. Who were the officers/staff who were present at the field day?
6. What is your opinion on the relevance of the field day?
7. What is the extent to which you are satisfied with the outcome of the field day?
8. Were any follow up activities undertaken after the field day to enable you to take up the practices? If so what were these?
9. Do you have any suggestions on how field day can be conducted in a more effective manner?

Exposure Visits

1. How did you come to know about this scheme?
2. Details of visits undertaken (**TO BE COLLECTED IN ADVANCE**)

Period October 2016- March 2017				
Place of Visit	Process/Crop Observed	Trainers/Dept Staff Involved	Number of Days of Visit	Methods Adopted in Visit

3. What was the process that you had to go through to be able to go for the visit (application etc.)?
4. How many farmers went for this visit?

5. Who were the officers/staff who accompanied you?
6. What is your opinion on the relevance of the visit?
7. What is the extent to which you are satisfied with the outcome of the visit?
8. Were any follow up activities undertaken after the visit to enable you to take up the practices? If so what were these?
9. Do you have any suggestions on how exposure visits can be conducted in a more effective manner?

Farmer Training

1. How did you come to know about this scheme?
2. What were the areas on which you were provided training? Details of training. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017				
Theme of Training	Where was Training Conducted	Trainers Involved	Number of Days of Training	Methods of Training

3. What was the process that you had to go through to be able to attend the training (application etc.)?
4. How many farmers went for this training?
5. Who were the officers/staff who accompanied you?
6. What is your opinion on the relevance of the training?
7. What is the extent to which you are satisfied with the outcome of the training?
8. Were any follow up activities undertaken after the training to enable you to take up the practices? If so what were these?
9. Do you have any suggestions on how training can be conducted in a more effective manner?

HORTICULTURE DEPARTMENT

I. PIA

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Officials Interviewed	

Component	Climate Resilient Agriculture
Sub-Component	1B: Technology transfer and market led advisory services
Activity	Assistance on production technologies for fruit cultivation through wide spacing crops with inter cropping

1. Which are the methods through which information dissemination on the scheme has been undertaken?
2. What has been the level of interest of farmers towards the scheme?
3. How is it ensured that interested farmers meet the various criteria laid down as part of the guidelines?
4. Provide details of number of farmers who have applied for the scheme in the period October 2016- March 2017, number who were taken as beneficiaries, financial sanction for the scheme etc. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Number of Applicants	Number of Applicants Found to be Eligible	Number of Beneficiaries	Financial Sanction (Rs)

5. What is the process of selection of farmers- first come first serve, lottery system etc.?
6. What is the extent to which farmers are able to fill in the application form and provide necessary details?
7. What is your perception regarding the ease of the application process of farmers to apply for and take up scheme?
8. What is the process that is followed for verifying applications and documents?
9. What are the fruit crops that have been selected for the cluster (maximum of three)?
10. Are beneficiaries provided any guidance by the Department on the various activities that they have to undertake including laying out of field, digging of pits, arrangement of FYM, filling of pits and irrigation management? What is the nature of guidance?

11. Have any consultants been identified for facilitating the scheme? If so, for what purpose have the consultants been engaged?
12. What are the routing monitoring systems that are in place for inspecting progress? Who is responsible for this? How are monitoring reports used?
13. Is a procurement plan in place for the various materials that need to be provided by the Department to the beneficiaries? If so please share.
14. What is the process adopted for arranging fertilisers and PP chemicals by Departmental country systems?
15. How is planting material procured from the PIU? What process is followed for this?
16. Have firms been finalized by the PMU for drip irrigation systems, mulch, water soluble fertilisers and growth regulators?
17. What is the process through which drip irrigation systems, mulch, water soluble fertilisers and growth regulators are procured from firms selected by the PMU?
18. What is the process for procurement of high density plantation?
19. What is the process for procurement & installation of Solar Pump?
20. What is the process for installation & running of Green House/Shed net house?
21. Details of farmers who have obtained first and second year assistance. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017		
Number of Beneficiaries	Number of Beneficiaries receiving First Year Assistance (75% plant survival)	Number of Beneficiaries receiving Second Year Assistance (90% plant survival)

22. Have all beneficiaries installed double lateral drip irrigation systems? If not, what percentage do not and what is the reason for this?
23. Are records of scheme including assistance provided, farmer contribution, beneficiary list, village etc. maintained?
24. What are the key issues in implementing this scheme?
25. Do you have any suggestions that would help improve the functioning of this scheme?

Component	Climate Resilient Agriculture
Sub-Component	1B: Technology transfer and market led advisory services
Activity	Assistance on production technologies for vegetable cultivation

1. Which are the methods through which information dissemination on the scheme has been undertaken?
2. What has been the level of interest of farmers towards the scheme?
3. How is it ensured that interested farmers meet the various criteria laid down as part of the guidelines?

4. Provide details of number of farmers who have applied for the scheme in the period October 2016- March 2017, number who were taken as beneficiaries, financial sanction for the scheme etc. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Number of Applicants	Number of Applicants Found to be Eligible	Number of Beneficiaries	Financial Sanction (Rs)

5. What is the process of selection of farmers- first come first serve, lottery system etc.?
6. What is the extent to which farmers are able to fill in the application form and provide necessary details?
7. What is your perception regarding the ease of the application process of farmers to apply for and take up scheme?
8. What is the process that is followed for verifying applications and documents?
9. What are the vegetable crops that have been selected for the cluster (maximum of four)?
10. Are beneficiaries provided any guidance by the Department on the various activities that they have to undertake including preparation of field, irrigation, spraying of PP chemicals, preparation of raised bed, laying out of mulch, cultural operations etc? What is the nature of guidance?
11. Have any consultants been identified for facilitating the scheme? If so, for what purpose have the consultants been engaged?
12. What are the routing monitoring systems that are in place for inspecting progress? Who is responsible for this? How are monitoring reports used?
13. Is a procurement plan in place for the various materials that need to be provided by the Department to the beneficiaries? If so please share.
14. What is the process adopted for arranging seeds through RSSC/NSC/Government agencies/National Shopping?
15. What is the process adopted for arranging fertiliser, IPM kit and PP chemicals?
16. Have firms been finalized by the PMU for drip irrigation systems, mulch and water soluble fertilisers?
17. Are records of scheme including assistance provided, farmer contribution, beneficiary list, village etc. maintained?
18. What are the key issues in implementing this scheme?
19. Do you have any suggestions that would help improve the functioning of this scheme?

Component	Farmer Organisation and Capacity Building
Sub-Component	
Activity	<i>Exposure visits and farmers training</i>

A. Exposure Visits

1. Have exposure visits been conducted for farmers in this cluster? If yes, what is the process for developing a plan for a visit?

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4. What is the process that is followed for selecting farmers who would be trained? Is preference given to any particular group- e.g. women farmers?
5. What is the process of selection of themes and institutes/centres in which training would be conducted?
6. Is any pre and post training assessment undertaken? If so, please share the results.
7. What has been the response of farmers towards this scheme?
8. What are the follow up activities that are conducted after training? E.g. how are farmers who want to adopt the practice/crop they are trained on supported?
9. What are the key issues in implementing this scheme?
10. Do you have any suggestions that would help improve the functioning of this scheme?

2. SELECTED SUPPLIERS

Date of Visit	DD/MM/YYYY
Name of Cluster	
Officials Interviewed	

Component	Climate Resilient Agriculture
Sub-Component	1B: Technology transfer and market led advisory services
Activity	Assistance on production technologies for fruit cultivation through wide spacing crops with inter cropping

Component	Climate Resilient Agriculture
Sub-Component	1B: Technology transfer and market led advisory services
Activity	Assistance on production technologies for vegetable cultivation

1. What was the process through which your agency was selected for acting as a supplier under this project?
2. Which are the items/equipment/material that you have been selected to provide under the project?
3. Please provide details of the items/equipment/material supplied in the period October 2016- March 2017. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Item	Number	Cluster Supplied to	Item Value (Rs)

4. What are the key issues that you have faced as part of this project?
5. Do you have any suggestions that would help improve the functioning of this scheme?

3. NGO

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Officials Interviewed	

Component	Climate Resilient Agriculture
Sub-Component	1B: Technology transfer and market led advisory services
Activity	Assistance on production technologies for fruit cultivation through wide spacing crops with inter cropping

1. What are the activities that the NGO undertakes with respect to this scheme?
2. Which are the methods through which information dissemination on the scheme has been undertaken?
3. What has been the level of interest of farmers towards the scheme?
4. How is it ensured that interested farmers meet the various criteria laid down as part of the guidelines?
5. Provide details of number of farmers who have applied for the scheme in the period October 2016- March 2017, number who were taken as beneficiaries, financial sanction for the scheme etc. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Number of Applicants	Number of Applicants Found to be Eligible	Number of Beneficiaries	Financial Sanction (Rs)

6. What is the process of selection of farmers- first come first serve, lottery system etc.?
7. What is the extent to which farmers are able to fill in the application form and provide necessary details?
8. What is your perception regarding the ease of the application process of farmers to apply for and take up scheme?

9. What is the process that is followed for verifying applications and documents?
10. What are the fruit crops that have been selected for the cluster (maximum of three)?
11. Are beneficiaries provided any guidance by the Department on the various activities that they have to undertake including laying out of field, digging of pits, arrangement of FYM, filling of pits and irrigation management? What is the nature of guidance?
12. Have any consultants been identified for facilitating the scheme? If so, for what purpose have the consultants been engaged?
13. What are the routing monitoring systems that are in place for inspecting progress? Who is responsible for this? How are monitoring reports used?
14. Is a procurement plan in place for the various materials that need to be provided by the Department to the beneficiaries? If so please share.
15. What is the process adopted for arranging fertilisers and PP chemicals by Departmental country systems?
16. How is planting material procured from the PIU? What process is followed for this?
17. Have firms been finalized by the PMU for drip irrigation systems, mulch, water soluble fertilisers and growth regulators?
18. What is the process through which drip irrigation systems, mulch, water soluble fertilisers and growth regulators are procured from firms selected by the PMU?
19. Details of farmers who have obtained first and second year assistance. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017		
Number of Beneficiaries	Number of Beneficiaries receiving First Year Assistance (75% plant survival)	Number of Beneficiaries receiving Second Year Assistance (90% plant survival)

20. Have all beneficiaries installed double lateral drip irrigation systems? If not, what percentage do not and what is the reason for this?
21. Are records of scheme including assistance provided, farmer contribution, beneficiary list, village etc. maintained?
22. What are the key issues in implementing this scheme?
23. Do you have any suggestions that would help improve the functioning of this scheme?

Component	Climate Resilient Agriculture
Sub-Component	1B: Technology transfer and market led advisory services
Activity	Assistance on production technologies for vegetable cultivation

1. What are the activities that the NGO undertakes with respect to this scheme?
2. Which are the methods through which information dissemination on the scheme has been undertaken?

3. What has been the level of interest of farmers towards the scheme?
4. How is it ensured that interested farmers meet the various criteria laid down as part of the guidelines?
5. Provide details of number of farmers who have applied for the scheme in the period October 2016- March 2017, number who were taken as beneficiaries, financial sanction for the scheme etc. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
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6. What is the process of selection of farmers- first come first serve, lottery system etc.?
7. What is the extent to which farmers are able to fill in the application form and provide necessary details?
8. What is your perception regarding the ease of the application process of farmers to apply for and take up scheme?
9. What is the process that is followed for verifying applications and documents?
10. What are the vegetable crops that have been selected for the cluster (maximum of four)?
11. Are beneficiaries provided any guidance by the Department on the various activities that they have to undertake including preparation of field, irrigation, spraying of PP chemicals, preparation of raised bed, laying out of mulch, cultural operations etc? What is the nature of guidance?
12. Have any consultants been identified for facilitating the scheme? If so, for what purpose have the consultants been engaged?
13. What are the routing monitoring systems that are in place for inspecting progress? Who is responsible for this? How are monitoring reports used?
14. Is a procurement plan in place for the various materials that need to be provided by the Department to the beneficiaries? If so please share.
15. What is the process adopted for arranging seeds through RSSC/NSC/Government agencies/National Shopping?
16. What is the process adopted for arranging fertiliser, IPM kit and PP chemicals?
17. Have firms been finalized by the PMU for drip irrigation systems, mulch and water soluble fertilisers?
18. Are records of scheme including assistance provided, farmer contribution, beneficiary list, village etc. maintained?
19. What are the key issues in implementing this scheme?
20. Do you have any suggestions that would help improve the functioning of this scheme?

Component	Farmer Organisation and Capacity Building
Sub-Component	
Activity	<i>Exposure visits and farmers training</i>

A. Exposure Visits

1. Have exposure visits been conducted for farmers in this cluster? If yes, what is the process for developing a plan for a visit?
2. Who provides approval for exposure visits- PIU or PMU? What is the process that has to be followed for obtaining approval? Please share a copy of an approved plan.
3. Are plans prepared every year?
4. Please give details of exposure visits conducted in this period. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017 (for each village in cluster)							
Location to which Visit was Conducted	Purpose of Visit (to witness which crop/practice etc.)	Date of Visit	Number of Farmers who went for the Visit Per Location	Number of Days of Visit	Agency which handled Logistics	Total Expenditure for each Visit with Break Up	Budget available for Visit

5. What is the process that is followed for selecting farmers who would go for a visit? Is preference given to any particular group- e.g. women farmers?
6. What is the process of selection of location to which visit would be conducted and which crop/practice would be observed?
7. What has been the response of farmers towards this scheme?
8. Are visit activities documented as part of the procedure? If so who is responsible for this? Please share a copy of this?
9. What are the follow up activities that are conducted after a visit? E.g. how are farmers who want to take up the observed practice/crop supported?
10. What are the key issues in implementing this scheme?
11. Do you have any suggestions that would help improve the functioning of this scheme?

B. Farmer Training

1. Have trainings been conducted for farmers in this cluster? If yes, has a training plan and calendar been developed? Are plans prepared every year?
2. Who provides approval for training? What is the process that has to be followed for obtaining approval? Please share a copy of an approved plan.
3. Please give details of trainings conducted in this period. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017

Theme of Training	Where was it Conducted	Trainer	Number of Farmers Trained	Number of Days of Training	Date of Training	Total Expenditure for each Training with Break Up	Budget available for Training

4. What is the process that is followed for selecting farmers who would be trained? Is preference given to any particular group- e.g. women farmers?
5. What is the process of selection of themes and institutes/centres in which training would be conducted?
6. Is any pre and post training assessment undertaken? If so, please share the results.
7. What has been the response of farmers towards this scheme?
8. What are the follow up activities that are conducted after training? E.g. how are farmers who want to adopt the practice/crop they are trained on supported?
9. What are the key issues in implementing this scheme?
10. Do you have any suggestions that would help improve the functioning of this scheme?

4. BENEFICIARIES

Date of Visit	DD/MM/YYYY
Name of Cluster	
Officials Interviewed	

Component	Climate Resilient Agriculture
Sub-Component	1B: Technology transfer and market led advisory services
Activity	Assistance on production technologies for fruit cultivation through wide spacing crops with inter cropping

1. How did you come to know about this scheme?
2. Has an MTG been formed in your village? If it has then are you a member?
3. What is the total arable land that you own as per revenue records?
4. How many crops do you raise annually?
5. Do you have a permanent source of water? If so what is the source? If not do you have a solar source?
6. What made you apply for this scheme?
7. What is the share of the financial cost (in Rs. and as percentage of total financial cost) will you bear yourself? At what stage will you make the payment? What will be the mode of payment?
8. What is the application process that you had to follow for availing of the scheme?

9. Did you receive any support from the Department or NGO in the process of applying for the scheme? If so what kind of support did you receive?
10. What was the time lag between your applying for scheme and obtaining administrative sanction?
11. What are the benefits/facilities that your are receiving/have received as part of this scheme?
 - a. Materials- What materials, volume, value in Rs etc.
 - b. Technical know how- Which aspects
 - c. Financial support- value in Rs
12. What are the aspects that you are contributing?
 - a. Materials- What materials, volume, value in Rs etc.
 - b. Labour- Which activities
 - c. Financial contribution- value in Rs
13. Did you receive the inputs from the Department in a timely manner?
14. What are the crops that you are cultivating as part of this scheme?
15. Were you guided adequately by the Department or NGO staff on the technical parameters that needed to be followed at various stages of cultivation?
16. Have any field days been conducted on your plot? If so, please details (number of days, number of farmers attending, crops/practices demonstrated, financial expenditure by farmer)
17. Did the Department staff or NGO staff undertake any inspection visits? How many such visits were conducted? What were the suggestions/comments provided by the inspecting staff? Were these useful for you?
18. Do you intend to adopt the practices later as well?
19. Do you have any suggestions on how this scheme can be implemented in a more effective manner?

Component	Climate Resilient Agriculture
Sub-Component	1B: Technology transfer and market led advisory services
Activity	Assistance on production technologies for vegetable cultivation

1. How did you come to know about this scheme?
2. Has an MTG been formed in your village? If it has then are you a member?
3. What is the total arable land that you own as per revenue records?
4. How many crops do you raise annually?
5. Do you have a permanent source of water? If so what is the source? If not do you have a solar source?
6. What made you apply for this scheme?
7. What is the share of the financial cost (in Rs. and as percentage of total financial cost) will you bear yourself? At what stage will you make the payment? What will be the mode of payment?
8. What is the application process that you had to follow for availing of the scheme?
9. Did you receive any support from the Department or NGO in the process of applying for the scheme? If so what kind of support did you receive?
10. What was the time lag between your applying for scheme and obtaining administrative sanction?
11. What are the benefits/facilities that your are receiving/have received as part of this scheme?
 - a. Materials- What materials, volume, value in Rs etc.
 - b. Technical know how- Which aspects
 - c. Financial support- value in Rs
12. Did you receive the inputs from the Department in a timely manner?
13. What are the aspects that you are contributing?

- a. Materials- What materials, volume, value in Rs etc.
 - b. Labour- Which activities
 - c. Financial contribution- value in Rs
14. What are the crops that you are cultivating as part of this scheme?
 15. Were you guided adequately by the Department or NGO staff on the technical parameters that needed to be followed at various stages of cultivation?
 16. Have any field days been conducted on your plot? If so, please details (number of days, number of farmers attending, crops/practices demonstrated, financial expenditure by farmer)
 17. Did the Department staff or NGO staff undertake any inspection visits? How many such visits were conducted? What were the suggestions/comments provided by the inspecting staff? Were these useful for you?
 18. Do you intend to adopt the practices later as well?
 19. Do you have any suggestions on how this scheme can be implemented in a more effective manner?

Component	Farmer Organisation and Capacity Building
Sub-Component	
Activity	<i>Exposure visits and farmers training</i>

Exposure Visits

1. How did you come to know about this scheme? **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017				
Place of Visit	Process/Crop Observed	Trainers/Dept Staff Involved	Number of Days of Visit	Methods Adopted in Visit

2. What was the process that you had to go through to be able to go for the visit (application etc.)?
3. How many farmers went for this visit?
4. Who were the officers/staff who accompanied you?
5. What is your opinion on the relevance of the visit?
6. What is the extent to which you are satisfied with the outcome of the visit?
7. Were any follow up activities undertaken after the visit to enable you to take up the practices? If so what were these?
8. Do you have any suggestions on how exposure visits can be conducted in a more effective manner?

Farmer Training

1. How did you come to know about this scheme?
2. What were the areas on which you were provided training? Details of training. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017				
Theme of Training	Where was Training Conducted	Trainers Involved	Number of Days of Training	Methods of Training

3. What was the process that you had to go through to be able to attend the training (application etc.)?
4. How many farmers went for this training?
5. Who were the officers/staff who accompanied you?
6. What is your opinion on the relevance of the training?
7. What is the extent to which you are satisfied with the outcome of the training?
8. Were any follow up activities undertaken after the training to enable you to take up the practices?
If so what were these?
9. Do you have any suggestions on how training can be conducted in a more effective manner?

ANIMAL HUSBANDRY DEPARTMENT

I. PIA

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Officials Interviewed	

Component	Climate Resilient Agriculture
Sub-Component	Breed Improvement
Activity	Improved Buck Distribution to Farmers

1. Which are the methods through which information dissemination on the scheme has been undertaken?
2. What has been the level of interest of farmers towards the scheme?
3. Provide details of number of farmers who have applied for the scheme in the period October 2016- March 2017, number who were taken as beneficiaries, financial sanction for the scheme etc. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Number of Applicants	Number of Applicants Found to be Eligible	Number of Beneficiaries	Financial Sanction (Rs)

4. What is the extent to which farmers are able to fill in the application form and provide necessary details?
5. What is your perception regarding the ease of the application process of farmers to apply for and take up scheme?
6. What is the process that is followed for verifying applications and documents?
7. Has a cluster level purchase committee been formed for purchase of bucks? If yes, what is the composition? If not, how is the process of purchase undertaken?
8. Have MTGs been formed by the NGO? What is the number of MTGs in the cluster and number of members in each MTG?
9. Details of procurement undertaken in the period of review. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017				
Number of Bucks Purchased (Breed/Age/Weight)	Procurement Source	Number of Beneficiaries Distributed to	Project Share (Rs)	Beneficiary Share (Rs)

10. Has a sustainability fund been set up at the cluster level for depositing farmer's contribution in case of procurement from RAJUVAS?
11. What is the process through which payment is made to the sellers?
12. What process is followed for tagging and insuring bucks?
13. What process is followed for rotation of bucks to prevent in-breeding?
14. What are the vaccinations that are mandated to be provided to the buck? Who is responsible for providing vaccinations? What support is provided by the Department to the farmers for vaccinations?
15. Is any routine inspection undertaken to assess the status of the bucks supplied to farmers?
16. What are the key issues in implementing this scheme?
17. Do you have any suggestions that would help improve the functioning of this scheme?

Component	Climate Resilient Agriculture
Sub-Component	Breed Improvement
Activity	Veterinary Health Camps

1. Which are the Rural Technology Centres (RTCs) and Department of Animal Husbandry institutions that are present in the cluster?
2. Are these institutions organising health camps in the Gram Panchayats? Provide details (**TO BE COLLECTED IN ADVANCE**)

Period October 2016- March 2017					
Date of Health Camp	Location	Services Provided	Staff Available at Camp	Number of Beneficiaries Attended/Bucks Treated	Expenses Involved (Rs)

3. Are month wise calendars being developed for camps? Are these shared with PRIs/DAH/PMU?
4. Are beneficiaries aware in advance of the camps? What are the information dissemination methods used?
5. Have Pashu Palak Goshthis been organised in camps? Provide details.
6. Are any marketing activities being conducted at the camps? If so provide details?

7. What has been the response of beneficiaries to these camps?
8. What are the key issues in implementing this scheme?
9. Do you have any suggestions that would help improve the functioning of this scheme?

2. NGO

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Officials Interviewed	

Component	Climate Resilient Agriculture
Sub-Component	Breed Improvement
Activity	Improved Buck Distribution to Farmers

1. What is the specific role of the NGO with respect to this scheme?
2. Which are the methods through which information dissemination on the scheme has been undertaken?
3. What has been the level of interest of farmers towards the scheme?
4. Provide details of number of farmers who have applied for the scheme in the period October 2016- March 2017, number who were taken as beneficiaries, financial sanction for the scheme etc. (take details from PIA and NGO) **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Number of Applicants	Number of Applicants Found to be Eligible	Number of Beneficiaries	Financial Sanction (Rs)

5. What is the extent to which farmers are able to fill in the application form and provide necessary details?
6. What is your perception regarding the ease of the application process of farmers to apply for and take up scheme?
7. What is the process that is followed for verifying applications and documents?
8. Has a cluster level purchase committee been formed for purchase of bucks? If yes, what is the composition? If not, how is the process of purchase undertaken?
9. Have MTGs been formed? What is the number of MTGs in the cluster and number of members in each MTG?
10. Details of procurement undertaken in the period of review. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017				
Number of Bucks Purchased (Breed/Age/Weight)	Procurement Source	Number of Beneficiaries Distributed to	Project Share (Rs)	Beneficiary Share (Rs)

- Has a sustainability fund been set up at the cluster level for depositing farmer's contribution in case of procurement from RAJUVAS?
- What is the process through which payment is made to the sellers?
- What process is followed for tagging and insuring bucks?
- What process is followed for rotation of bucks to prevent in-breeding?
- What are the vaccinations that are mandated to be provided to the buck? Who is responsible for providing vaccinations? What support is provided by the Department to the farmers for vaccinations?
- Is any routine inspection undertaken to assess the status of the bucks supplied to farmers?
- What are the key issues in implementing this scheme?
- Do you have any suggestions that would help improve the functioning of this scheme?

Component	Climate Resilient Agriculture
Sub-Component	Breed Improvement
Activity	Veterinary Health Camps

- Which are the Rural Technology Centres (RTCs) and Department of Animal Husbandry institutions that are present in the cluster?
- Are these institutions organising health camps in the Gram Panchayats? Provide details. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017					
Date of Health Camp	Location	Services Provided	Staff Available at Camp	Number of Beneficiaries Attended/Bucks Treated	Expenses Involved (Rs)

- Are month wise calendars being developed for camps? Are these shared with PRIs/DAH/PMU?
- Are beneficiaries aware in advance of the camps? What are the information dissemination methods used?
- Have Pashu Palak Goshthis been organised in camps? Provide details.
- Are any marketing activities being conducted at the camps? If so provide details?

7. What has been the response of beneficiaries to these camps?
8. What are the key issues in implementing this scheme?
9. Do you have any suggestions that would help improve the functioning of this scheme?

3. CLUSTER WISE PURCHASE COMMITTEE

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Officials Interviewed	

Component	Climate Resilient Agriculture
Sub-Component	Breed Improvement
Activity	Improved Buck Distribution to Farmers

1. When was this Committee constituted?
2. What is the composition of this Committee?
3. What are the key responsibilities of this Committee?
4. How many times has the Committee met in the period October 2016- March 2017 and what has been the purpose of the meetings?
5. Is documentation of proceedings of Committee meetings maintained?
6. Details of procurement undertaken in the period of review. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017				
Number of Bucks Purchased (Breed/Age/Weight)	Procurement Source	Number of Beneficiaries Distributed to	Project Share (Rs)	Beneficiary Share (Rs)

7. Which are the procurement sources that are preferred? In case procurement has to be done through private sources, how are these selected?
8. What is the process of distribution of bucks?
9. Are there any systems for monitoring the condition of bucks by the Committee or Department?
10. What are the key issues in implementing this scheme?
11. Do you have any suggestions that would help improve the functioning of this scheme?

4. RURAL TECHNOLOGY CENTRE (RTC)/DAH INSTITUTIONS

1. When was the Centre set up?
2. Are veterinary health camps conducted by your centre as part of the project?
3. Where are these camps conducted? (within the centre/GPs etc.)
4. What is the frequency at which camps are conducted?
5. What are the services that are provided at the camps?
6. Which are the staff that are present in camps?
7. What is the average number of beneficiaries who attend camps?
8. What are the services that are most in demand?
9. Are all services free of cost?
10. How are beneficiaries made aware of camps being conducted?
11. Are any marketing activities conducted in the camps? Provide details
12. Have Pashu Palak Goshtis been set up? What are their activities?
13. How can implementation of the scheme be more effective?

5. BENEFICIARIES

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name of Beneficiary	

Component	Climate Resilient Agriculture
Sub-Component	Breed Improvement
Activity	Improved Buck Distribution to Farmers

1. How did you come to know about this scheme?
2. Has an MTG for goats been formed in your village? If it has then are you a member?
3. What made you apply for this scheme?
4. How many goats do you own?
5. Provide details of the buck provided to you as part of the scheme. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017				
Bucks Obtained	Breed	Age	Weight	Date Obtained

6. What is the application process that you had to follow for availing of the scheme?

7. Did you receive any support from the Department or NGO in the process of applying for the scheme? If so what kind of support did you receive?
8. What was the time lag between your applying for scheme and obtaining the buck?
9. What was the process of buck distribution?
10. Were you provided any information on the process of insurance, tagging, vaccination etc. when you were provided the buck?
11. What was the payment you had to make for the buck? Whom did you pay? What was the mode of payment?
12. Did you face any issues while availing of this scheme?
13. Do you have any suggestions on how this scheme can be implemented in a more effective manner?

Component	Climate Resilient Agriculture
Sub-Component	Breed Improvement
Activity	Veterinary Health Camps

1. How did you come to know about this scheme?
2. Provide details of the camps you visited. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Number of Camps Visited	Location of Camp	Services Needed at Camps	Services Availed at Camp

3. Were you satisfied with the services available at the camp?
4. Are camps conducted on a monthly basis at your GP? If not, how frequently are they conducted?
5. Do you have to pay for any of the services at the camp?
6. Are there any other institutions which you visit for treating your buck?
7. Have Pashu Palak Goshthis been set up to provide information on health issues etc.? Have you obtained information from them?
8. Did you face any issues while attending camps?
9. Do you have any suggestions on how camps can be organised in a more effective manner?
10. Utility of Mobile Van
11. Role of lady link workers
12. Utility of chef cutter

GROUND WATER DEPARTMENT

I. PIA

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Officials Interviewed	

Activity	<i>Procurement of handheld GPS and Procurement of water sample bottles, chemicals, chain tong to open piezometers, metallic tap</i>
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1. Which are the activities that have been undertaken as part of the ground water theme by the PIA in the cluster?
2. Provide details of procurement undertaken as part of the project?
3. Are there any other activities that have taken place in this period?
4. What are the key constraints and challenges in undertaking activities?
5. Do you have any suggestions on how improvements can take place?
6. What is the role of NGO?

WATER RESOURCES DEPARTMENT

I. PIA

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Officials Interviewed	

Activity *Survey and investigation of canal system and preparation of DPR*

1. Which are the activities that have been undertaken as part of the ground water theme by the PIA in the cluster?
2. Has the survey been completed in this cluster? If it has not been completed then what stage is it in?
3. Has the DPR been developed for the cluster? If it has not been completed then what stage is it in?
4. Which stakeholders are involved in the process of DPR development?
5. What are the key issues faced in DPR development processes?
6. What is the content of DPR & process of implementation?
7. What is the process of renovation & modernization of canal system?
8. What is the process of functioning of WUA?
9. What is the process of selection & functioning of CRP?
10. What is the process of assessment of waterbandi system?

Activity *Providing/Repairing of office building to WUAs*

1. What is the status of the office buildings of the WUAs?
2. Has any survey been conducted to study the status of these buildings?
3. Which are the renovation/repair activities that are being conducted?
4. What are the key issues faced in implementing these activities?

Others

5. Are there any other activities that have taken place in this period?
6. What are the key constraints and challenges in undertaking activities?
7. Do you have any suggestions on how improvements can take place?

WUA MEMBER

Activity

Providing/Repairing of office building to WUAs

1. What is the status of the office buildings of the WUAs?
2. Has any survey been conducted to study the status of these buildings?
3. Which are the renovation/repair activities that are being conducted?
4. What are the key issues faced in implementing these activities?

WATERSHED AND SOIL CONSERVATION DEPARTMENT

I. PIA

Date of Visit	DD/MM/YYYY
Name of Cluster	
Name and Designation of Officials Interviewed	

Activity

Watershed Sub Plan of Cluster Agricultural Competitiveness Plan (CACP)

1. Which are the activities that have been undertaken as part of the watershed theme by the PIA in the cluster?
2. Has the watershed development sub plan been developed for the cluster? If it has not been completed then what stage is it in?
3. Which stakeholders are involved in the process of sub plan development?
4. What are the key issues faced in sub plan development processes?
5. What is the process for planning & monitoring of sub plan
6. What is the process for formation of MTG/UG/MTA/FPC etc. Please describe their functioning
7. What is the extent of participation of MTG in the field?
8. What is the process of collection of farmer share?
9. What is the process of assessment of WR availability ?
10. Explain the process of crop water budgeting

Activity

Community mobilization, IEC, group formation, training, capacity building

1. Which are the community mobilisation, IEC, group formation, training and capacity building activities that have been undertaken as part of the watershed theme by the PIA in the cluster?
2. Provide details of above mentioned activities. **(TO BE COLLECTED IN ADVANCE)**

Period October 2016- March 2017			
Activity	Specific Sub Activities	Stakeholders Involved	Budgets Spent
Community mobilisation, IEC, group formation			
Training and capacity building			

3. What are the key issues faced in implementing these activities?
4. Are community members being trained on record maintenance? If so how?

Others

5. Pl give details on Information on Design & construction of HMN
6. Pl give details on design & development of common pasture land
7. Are there any other activities that have taken place in this period?
8. What are the key constraints and challenges in undertaking activities?
9. Do you have any suggestions on how improvements can take place?

FGD GUIDES

Key aspects to be explored
Status of agriculture and irrigation in the village
Status of horticulture in the village
Status of goat keeping in the village
Land ownership pattern in the village
Major Sources of irrigation in the village
User groups in the village and their functioning

Participants: *A group of 6-7 Small, Marginal and Medium Farmers. Conduct 1 FGD per village.*

Note to Facilitator:

Verbal consent from and confidentiality should be provided to each participant. Participants should be provided an opportunity to ask any questions. Verbal agreement should be taped. The following is a guide. Try to ask all the questions below in the order given, but it is more important to maintain the flow of discussion. Suggested probes have been included. You should try to encourage participation of all group members in the conversation.

Process of Initiation:

Start by laying the ground rules, tell each member that opinion of each member matters for us and the information shared on this forum will remain within the group. They should be told to be frank in expressing their opinions regardless of whether anyone agrees with them or not.

Then begin by having each person introduce himself/herself. (Members of the research team should also introduce themselves and describe each of their roles.)

Questions:

1. What is the population of this village?
 - 1.1. What is the composition (hindu-caste and religion wise) of this village?
 - 1.2. What are the major resources (School, PHC, Post Office, Bank/mini-bank) available for the people of this village?
2. What are the major sources of livelihood? (agriculture, construction, dairy farming, poultry, goatery etcetera)
3. What crops are sown in the rabi and kharif?
 - 3.1. How much area is under the agriculture in the village?
 - 3.2. What is the average area per household under agriculture? What is the major landholding pattern?
 - 3.3. What are the different processes involved?
 - 3.3.1.in land preparation
 - 3.3.2.sowing
 - 3.3.3.irrigation
 - 3.3.4.nutrient management
 - 3.3.5.harvesting

4. What is the status of horticulture in the village?
 - 4.1. What all fruits are grown?
 - 4.2. How much area is under the horticulture in the village?
 - 4.3. What is the average area per household under horticulture?
5. What are the major sources of irrigation utilized for agriculture?
 - 5.1. Ground water
 - 5.2. Canal Water
 - 5.3. Ponds etc
6. What are the major sources of irrigation utilized for horticulture?
 - 6.1. Ground water
 - 6.2. Canal Water
 - 6.3. Ponds etc
7. How is irrigation done?
 - 7.1. For what time period in a day and during the cropping period of both rabi and kharif?
8. What is the major livestock (cows, buffaloes, goats, camels, bulls) available?
 - 8.1. How much livestock is owned by each family on an average?
 - 8.2. Where is the fodder made available to them (from forest/agricultural fields)?
9. What is the average ownership of goats in the village?
 - 9.1. For what all purpose are they reared (Milch, meat, or as commodity)?
 - 9.2. What is the feeding procedure (stall feeding, grazing)?
 - 9.3. If grazing then do individual households do it themselves or is it done for all by one person appointed?
 - 9.4. What are the animal health services available?
10. Are there any Multi Task Groups in the village?
 - 10.1. How were they formed?
 - 10.2. What was the process of selection?
 - 10.3. How frequently do they meet (once in a month/quarter)?
 - 10.4. What are their key activities?
11. Are there any Water Users groups?
 - 11.1. How were they formed?
 - 11.2. What was the process of selection?
 - 11.3. How frequently do they meet (once in a month/quarter)?
 - 11.4. What are their key activities?
12. How is the agricultural produce sold?
 - 12.1. Sold in mandi/rural haat etc
13. Have there been any activities conducted by and for user groups related to agriculture produce marketing? (selling in mandi/rural haat etcetera)?