RAJASTHAN STATEWAREHOUSINGCORPORATION

BID No. HO/Adm/F.15/Hiring Taxi/2020-2022/9184  Dated: 11/08/2020

BID FOR HIRING TAXI CARS FOR USE OF RSWC OFFICERS ON DEMAND BASIS

BID DOCUMENT

RAJASTHAN STATE WAREHOUSING CORPORATION H.O. Bhawani Singh Marg, Jaipur - 302015
Website: http://www.agriculture.rajasthan.gov.in/content/agriculture/en/RSWC-dep.html/
Email: rswcho@gmail.com

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1. NOTICE INVITING BIDS

RAJASTHANSTATEWAREHOUSING CORPORATION H.O. Bhawani Singh Marg, Jaipur-302015
Website: http://www.agriculture.rajasthan.gov.in/content/agriculture/en/RSWC-dep.html/
Email: rswcho@gmail.com

NIB No...........................................Date 11/08/2020

1. Single Stage Two-Envelopes unconditional covered bids are invited electronically on behalf of the Governor of Rajasthan/Rajasthan state warehousing corporation, Jaipur (raj) for the procurement of services as listed below, from enlisted bidders of appropriate class of the department/organization, latest upto 25/08/2020, 5.00 PM.

<table>
<thead>
<tr>
<th>Name of service</th>
<th>Estimated cost of Tender (Rs.)</th>
<th>Duration of Contract</th>
<th>Validity Period of Bids</th>
<th>Price Bidding Document (Rupees)</th>
<th>Amount of Bid Security (Rupees)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hiring Taxi Cars for use RSWC officers</td>
<td>20.00 Lacs</td>
<td>Two years from date of commencement of service</td>
<td>60 days from the last date of bid submission</td>
<td>1180/-</td>
<td>40,000/-</td>
</tr>
</tbody>
</table>

2. The complete Bidding Document containing Instructions to Bidders, Bid Data Sheet, Evaluation and Qualification Criteria, Bidding forms, Procuring Entity’s Requirements, General Conditions of Contract, Contract Data/Special Conditions of Contract, Contract Forms, etc. may be seen or downloaded from the website of State Public Procurement Portal http://sppp.rajasthan.gov.in or e-procurement portal http://eproc.rajasthan.gov.in or the official web site http://www.agriculture.rajasthan.gov.in/content/agriculture/en/RSWC-dep.html/ of RAJASTHANSTATEWAREHOUSING CORPORATION H.O. Bhawani Singh Marg, Jaipur-302015.

3. Technical and Financial Bids, duly digitally signed on all pages and serially numbered, enclosed in separate covers, and third cover containing copies of proofs of payment of price of Bidding Document Rs.1180, processing fee of Rupees 1000 (both being non-refundable), the bid security, or bid securing declaration where applicable in the form of a bank guarantee through eGRAS/demand draft/banker’s cheque (bid security may also be deposited through bank guarantee in the specified format from a Scheduled Bank in India), must be submitted electronically to the procuring entity on the e-procurement portal
4. The procedure for submission of bids including payment of price of Bidding documents, user charges/processing fee, Bid Security, etc. shall be as specified on the e-procurement Portal.

5. Enlisted contractors shall be required to deposit ½% of estimated cost of the work as bid security while bidding within their enlistment zone. For outside their zone 2% bid security shall be required to be deposited.

6. The Technical Bids shall be opened on 27/08/2020 at 03.00 pm in the office of the Procuring Entity or an office authorized by him in the presence of Bidders or their representatives who wish to be present.

7. The Procuring Entity is not bound to accept the lowest Bid and may reject any or all Bids without assigning any reason thereof.

8. Other details may be seen in the Bidding Document.

(Signature and Designation of the Procuring Entity)
## 2. Instructions to Bidders

Important Instructions: The Law relating to procurement "The Rajasthan Transparency in Public Procurement Act. 2012" (hereinafter called the Act) and the "Rajasthan Transparency Public Procurement Rules, 2013" (hereinafter called the Rules) under the said Act have come into force which are available on the website of State Public Procurement Portal http://sppp.rajasthan.gov.in Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.

1. **Scope of Bid** - Hiring of Taxi cars for use of Officers of RSWC on demand basis.

2. **Eligible Bidders** -

Bidders must fulfil all the eligibility criteria as prescribed in the table with relevant documentary proof provided with technical bid,

<table>
<thead>
<tr>
<th>S. No</th>
<th>Eligibility Criteria</th>
<th>Documents required to substantiate the same</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>A bidder should be a registered proprietorship firm registered under Rajasthan shops and commercial establishment act 1958 , a registered partnership firm registered under Indian partnership Act 1932 or a company registered under Indian companies act 1952.</td>
<td>Copy of valid registration certificates</td>
</tr>
<tr>
<td>2.</td>
<td>The bidder should have a registered number of Income Tax / Pan number.</td>
<td>Copy of PAN</td>
</tr>
<tr>
<td>3.</td>
<td>The bidder should have a registered number of Goods and Services Tax</td>
<td>Copy of GSTN</td>
</tr>
<tr>
<td>4.</td>
<td>The bidder firm should have the experience of total 3 years in last 10 yrs ( can be in different years ) in providing Taxi Cars i.e. Public Sector Companies/ Government undertakings/ Autonomous Bodies/ Banks / Central or State Government Departments etc.</td>
<td>Certificate(s)/ document(s) of satisfactory completion of the work(s) issued by the authorised signatory of the client clearly mentioning: 1. Period of the work 2. Amount paid for the work for entire period, and 3. Satisfactory completion of the work</td>
</tr>
<tr>
<td>5</td>
<td>The firm's annual turnover should not be less than Rs. 5.00 Lakh per year in any one financial year out of the last three financial years (i.e. 2016-17, 2017-18 and 2018-19 or 2019-20).</td>
<td></td>
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<tr>
<td>6</td>
<td>Bidder should:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>a) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>b) not have, and their directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>c) not have a conflict of interest in the procurement in question as specified in the bidding document.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>d) Comply with the code of integrity as specified in the bidding document</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Self Declaration as per Annexure A and B</td>
<td></td>
</tr>
</tbody>
</table>

3. Clarification and Correspondence
For any clarification regarding this BID, the following officer of RSWC may be contacted:
Joint Director (Administration)
Rajasthan State Warehousing Corporation,
Bhawani Singh Marg, Jaipur-302015 Tel. No. 0141-25769
Email: rswcho@gmail.com

For any assistance in online submission, RISL helpline may be contacted as per following details:0141-4022688, Email: eproc@rajasthan.gov.in

4. Amendment of Bidding document- Any addendum issues shall be part of the Bidding Document and shall be communicated in writing to all Bidders who have obtained the Bidding Document directly from the Procuring Entity and/or it shall also be uploaded on the website http://sppp.rajasthan.gov.in and/or http://eproc.rajasthan.gov.in for prospective bidders to download.
5. Document comprising bid-

a) Bidders must submit their bids online at e-Procurement portal i.e. http://eproc.rajasthan.gov.in.

b) All the documents uploaded should be digitally signed with the DSC of authorized signatory. Apart from being digitally signed, all the documents should be physically signed and stamped on each page by the authorised representative of the bidder.

c) A Single stage- Two part/ cover system shall be followed for the Bid: -
   i. Technical Bid, including fee details, eligibility & technical documents
   ii. Financial Bid

d) The technical bid shall consist of the following documents:

1. Bidding document Fee (Tender Fee), RISL Processing Fee (eProcurement), Bid Security Instrument/ Proof of submission (PDF). Any bid not supported by valid Earnest Money Deposit, Tender fee and e-tender processing fee shall be liable to rejected.

2. All the documents mentioned in the “Eligibility Criteria”, in support of the eligibility As per the format mentioned against the respective eligibility criteria clause (PDF) Technical Documents

3. Declaration Forms as per annexure (PDF)
   e). Financial Bid As per BoQ (XLS) format available on eProcurement portal

6. Period of validity of Bid 60 days from the last date of bid submission

7. Bid security Every bidder, if not exempted, participating in the procurement process will be required to furnish the bid security as specified in the NIB.

   (i). Bid Security / Earnest Money in the form of Demand Draft/Bankers Cheque of Rs. 40,000/- (Rupees Forty Thousand only) drawn on any Scheduled Bank in favour of RAJASTHAN STATE WAREHOUSING CORPORATION, payable at Jaipur, shall form part of the bid.

   (ii). Any Bid not accompanied by valid Bid Security/ Earnest Money in acceptable form will be liable to be treated as being non-responsive & shall be rejected.

   (iii). The Bid Security / Earnest Money Deposit shall be forfeited in the following cases, namely

   a. when the bidder withdraws or modifies its bid after opening of bids;
   b. when the bidder does not execute the agreement, if any, after placement of supply / work order within the specified period;
   c. when the bidder fails to commence the supply of the goods or service or execute work as per supply / work order within the time specified;
   d. when the bidder does not deposit the performance security within specified period after the supply / work order is placed; and
   e. if the bidder breaches any provision of code of integrity prescribed for bidders specified in the Act and Chapter VI of these rules.
8. Evaluation of bids: To assist the examination, evaluation, comparison and qualification of the Technical or Financial Bids, the Bid evaluation committee may, at its discretion, ask any Bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the Bidder shall be in writing. The Procuring Entity shall compare all substantially responsive Bids to determine most advantageous and the lowest-evaluated Bid, in accordance with instruction given to bidders. 1st Bidder (Lowest and most advantageous) shall be decided for outside municipal area of Jaipur on the basis of quoted grand total amount K1. 1st Bidder (Lowest and most advantageous) shall be decided for within municipal area of Jaipur on the basis of quoted grand total amount K2. The decision of Procuring entity shall be final.

9. Award of Contract and Performance Security deposit
   i. The Successful Bidder shall be notified through a Letter of Award sent through e-proc website and through email to be confirmed in writing by registered/Speed Post/ By hand that its Bid has been accepted.
   ii. The successful Bidder shall submit a Performance Security Deposit equal to 5% of the approved contract amount i.e. Rs. 1,00,000 in the form of Demand draft/Bankers cheque/ Fixed Deposit from any scheduled bank in favour of Rajasthan State Warehousing Corporation Ltd within 7 days from the date of issue of Letter of Award.
   iii. An agreement on non-judicial stamp paper as per format at Annexure-IV shall be executed within 15 days of issue of LOA. One copy shall be retained by the Corporation and the other copy shall remain with Contractor. The bidder shall pay the expenses of execution and stamping the agreement.
   iv. After completion of all contractual obligations, Performance Security Deposit shall be returned to the successful Agency within 60 days.
   v. In case, the contract is further extended beyond the existing period of contract, the Performance Security Deposit will have to be accordingly deposited/renewed (for the revised contract amount) by the Agency to meet the requirement of validity of Performance Security up to the extended contract period enhanced by three months.

10. Duration of Contract: The initial period of contract shall be for two years from the date of commencement of services as per the LOA, which may be extended as per provisions of RTPP act 2012 and RTPP rules 2013 with mutual consent, such extension would be at the same terms and conditions of agreement executed. RSWC will have right to increase or decrease in quantity of services specified in the conditions of tender during contract period /extended contract period.

12. Termination of Contract: RSWC reserves the right to terminate the contract at any time giving 15 day's notice to the agency owing to deficiency of service or any other breach of contract.
<table>
<thead>
<tr>
<th>S. N</th>
<th>Item</th>
<th>Particulars</th>
</tr>
</thead>
<tbody>
<tr>
<td>a)</td>
<td>Designation and address of the authority inviting BID/tender</td>
<td>Joint Director (Adm) Rajastan State Warehousing Corporation, Jaipur.</td>
</tr>
<tr>
<td>b)</td>
<td>BID/Tender No</td>
<td><strong>Bid No. HO/Adm/F.15/Taxi Car/2020-2022/ Dated:11/08/2020</strong></td>
</tr>
<tr>
<td>c)</td>
<td>Name of work</td>
<td>Hiring of Taxi Cars for use of RSWC officers on demand basis</td>
</tr>
<tr>
<td>d)</td>
<td>Estimated Cost</td>
<td>Rs. 20,00,000/- (Rs. Twenty Lacs only)</td>
</tr>
<tr>
<td>e)</td>
<td>Cost of Bid Document (Tender fee) (Non-Refundable)</td>
<td>Rs. 1180 (Rupees One Thousand One Hundred Eighty Only) in the shape of Banker's Cheque (BC)/ Demand Draft (DD) in favour of RSWC Jaipur drawn in any scheduled commercial bank payable at Jaipur</td>
</tr>
<tr>
<td>f)</td>
<td>e-tender Processing Fee (Non-Refundable)</td>
<td>Rs. 1000 (Rupees One Thousand Only) in the shape of Banker’s Cheque (BC)/ Demand Draft (DD) in favour of MD RISL Jaipur drawn in any scheduled commercial bank payable at Jaipur</td>
</tr>
<tr>
<td>g)</td>
<td>Earnest Money Deposit (EMD) / Bid Security</td>
<td>Rs. 40,000 (Rupees Forty Thousand only) in the shape of Banker’s Cheque (BC)/ Demand Draft (DD) in favour of RSWC Jaipur drawn in any scheduled bank payable at Jaipur</td>
</tr>
<tr>
<td></td>
<td>Bid Procedure and Bid submission mode</td>
<td>Single stage - Two envelope open competitive e-bid at <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a></td>
</tr>
<tr>
<td></td>
<td>Websites for downloading Bidding document, Corrigendum etc</td>
<td><a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a> <a href="http://sppp-raj.nic.in">http://sppp-raj.nic.in</a></td>
</tr>
<tr>
<td>h)</td>
<td>Date of issue of Bid document</td>
<td>11/08/2020</td>
</tr>
<tr>
<td>j)</td>
<td>Last date and time for Online Bid submission</td>
<td>25/08/2020, 05:00 PM</td>
</tr>
<tr>
<td></td>
<td>Physical submission of original DD / BC / BG for Tender fee, EMD / Bid Security and e-tender Processing Fee in RSWC office</td>
<td>26/08/2020, 05:00 PM</td>
</tr>
<tr>
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<td>---------------------------------------------------------------------------------------------------------------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>l)</td>
<td>Technical Bid Opening Date / Time</td>
<td>27/08/2020, 03:00 PM</td>
</tr>
<tr>
<td>m)</td>
<td>Financial Bid Opening Date / Time</td>
<td>Will be intimated later to the Technically qualified bidders through e-mail / phone</td>
</tr>
<tr>
<td>p)</td>
<td>Bid Validity</td>
<td>60 Days from the last date of bid</td>
</tr>
<tr>
<td>q)</td>
<td>Duration of contract</td>
<td>Two years from date of commencement of the service</td>
</tr>
<tr>
<td>Appeal</td>
<td>The Designation and complete address of first Appellate Authority is Managing director, Rajasthan State Warehousing Corporation</td>
<td></td>
</tr>
<tr>
<td>Appeal</td>
<td>The Designation and complete address of Second Appellate Authority is Chairman, Rajasthan State Warehousing Corporation</td>
<td></td>
</tr>
</tbody>
</table>
4. General conditions of contract
निविदा की शर्तें

1. राजस्थान राजी मंदिर, भूमिका, शिवंग्राम, जयपुर—200215 स्थित प्राणां कार्यालय द्वारा किसी की टेस्टी 24 घंटे में किसी भी समय में जाने पर निर्देशानुसार स्थल पर उपस्थित करानी होगी।
2. स्थानीय एवं जयपुर बीच बाहर गेंगे की निम्न स्थिति में निर्देशानुसार टेस्टी शिविर करानी होगी।
3. टेस्टी समेत केंद्रीय एवं लेट्सट मॉडल में उपस्थित करानी होगी। टेस्टी वर्ष 2016 से पूर्व का मॉडल / प्रशिक्षण नहीं होगा।
4. जिस अधिकतम तक के लिए निम्नलिखित स्थिति का जानकारी प्रदान करने के लिए प्रति कलेक्टर / प्रति घटे / प्रति दिन की दर से ही जानिये।
5. जो टेस्टी शिविर की जानकारी प्रदान करने के लिए सहभागी दस्तावेज, वाहन अवस्था रिपोर्ट, बीमा प्रमाणित निर्माण एवं बाहर से संबंधित अन्य दस्तावेज इत्यादि पूर्ण रूप से जानिये। यदि उपस्थित कराई गई टेस्टी के आधुनिक दस्तावेज की कला के कारण कोई बालान होगा तो उसके लिए निम्न्म का कोई दायित्व नहीं होगा। आदेश अंक राजस्थान वाहन पर वही बालान भेजा जाये जिसमें बाद पहली टेस्टी बालान होगा।
6. बाहर के किसी प्रकार के बालान काम करने वाले के पूर्वाधार बिलास लाभ वाहन अवस्था रिपोर्ट एवं किसी भी प्रकार के दस्तावेज के संबंध में समस्त शिक्षित निविदा दाता द्वारा ऊपर किये जायेंगे।
7. अवधारणा अवधारणा की दौरान ही दिशा से ही काटा जाएगा।
8. राजस्थान राजी मंदिर, भूमिका द्वारा निविदा की अनुमानित लागत से नम/अधिक राशि के साथ अनुच्छेद 6 में ही जाय लागू की जाएगी।
9. भूगतन समझदारी शर्तें
i. यदि निविदा दाता द्वारा आयोजित वाहन प्रकार/कुशलता से संबंधित कोई उचित श्रेणी का वाहन उपयोग करता है, तो भूगतन आयोजित वाहन प्रकार की अनुकूलता के दर से ही किया जाएगा।
ii. वाहन द्वारा उपस्थित करने की दर में कृत 200.00 प्रति घटना की दर से तथा वाहन उपस्थित नहीं करने की स्थिति में अनुकूलता दर से दोगुना लागू है।
iii. टेस्टी में वाहन द्वारा दूर की गई भूगतन प्रति वाहन देय दर से ही किया जाएगा।
iv. वाहन द्वारा उपस्थित का भूगतन संबंधित 250 किमी प्रति वाहन की दर से ही किया जाएगा।
v. वाहन द्वारा उपस्थित की दर में अवधारणा संबंधित 250 किमी प्रति वाहन की दर से ही किया जाएगा।
vi. वाहन द्वारा उपस्थित की दर में अवधारणा संबंधित 250 किमी प्रति वाहन की दर से ही किया जाएगा।
vii. वाहन द्वारा उपस्थित की दर में अवधारणा संबंधित 250 किमी प्रति वाहन की दर से ही किया जाएगा।
viii. वाहन द्वारा उपस्थित की दर में अवधारणा संबंधित 250 किमी प्रति वाहन की दर से ही किया जाएगा।
ix. वाहन द्वारा उपस्थित की दर में अवधारणा संबंधित 250 किमी प्रति वाहन की दर से ही किया जाएगा।
x. अधिक अनुच्छेद 7 में का प्रकार प्रति वाहन की दर से ही किया जाएगा।
11. यदि वाहन द्वारा उपस्थित की दर से ही किया जाये तो संबंधित अनुसूची में शामिल की जाएगी।
12. मुख्य रूप से अधिक अनुसूची में शामिल की जाएगी।
13. अधिक अनुसूची में शामिल की जाएगी।
14. अधिक अनुसूची में शामिल की जाएगी।

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13. अनुबंध की शर्त का पुस्तकालय रखने पर अवधार शर्तें रखने नहीं होने पर निम्न में जमा अमानत और आर्थिक रूप से कोजा करने का अधिकार निम्न होगा।

14. उपर्युक्त करार पर यदि बांटने में आवश्यक अंशित संगठन को शर्त का होगा एवं इसकी दशा-स्थिति के कारण खालक स्थल नहीं होने एवं रूपरेखा के दौरान शालीनता का व्यवहार करनी होगी तब, अनुपात इवार्त्ते नहीं होने पर दर्ज नहीं करेंगे।

15. यदि बांटने को सर्वाधिक रेखांकन शर्त के लिए योग्य जाना आवश्यक हो तो निम्न में अधिकार द्वारा “रिज़क ऐश कोर्ट” के अधीन पर दूसरा बांटने करने पर दिया जायगा।

16. विषयी भी प्रकार की सूचना के साथ में निम्न को कोई अन्यलिखित तरीके नहीं होने एवं संबंधित एजेंशी ही इसके लिए पूर्ण कर से जिम्मेदार होगी।

17. एक अनुबंध करार आदेश जारी होने से दो वर्ष की अवधि के लिए मान्य होगा जिसे आर्ड.पी.एफ. 2012 एवं आर्ड.पी.एफ. रूल 2013 के प्रकाशनों अनुसार दोनों तरफ की आपूर्ति सम्बन्धी होने पर आवश्यक जारी किया जाना।

18. अनुपात की अवधि के दौरान एजेंशी द्वारा बांटने उपर्युक्त नहीं करने की शर्त में निम्न में अवधि अथवा एजेंशी से बांटने की वैकल्पिक व्यवस्था की जायेगी तथा इस वैकल्पिक व्यवस्था पर होने वाले अधिकार व्यापक अधिकार एजेंशी के विश्वसनीय निर्माण के जाने का अधिकार निम्न में निर्दिष्ट होगा।

19. संकलन निर्देशनांक को कार्य आदेश जारी होने पर 7 दिनों के अन्दर 1,00,000/- रुपये स्वयं राशि रिसाव्य करने के रूप में "आर्ड.पी.एफ. के नाम जमा करने वाली जानेवाली निर्देशित से टेंडर के साथ प्रस्तुत राशि रूपये 40,000/- के समायोजन करने हेतु राशि रूपये 60,000/- जमा करने वाली जानेवाली।

20. टेंडर कार्य को मंगावे जानेवाली उसकी मीटर शीर्षित निम्न में प्राप्त करने अधिकारी के निवास स्थान से तथा यात्रा से गाड़ी पर निम्न में शामिल शीर्षित एवं अधिकारी के निवास स्थान से तक की मीटर शीर्षित उपरती रिसाव्य में अप्रत्यक्ष तक जानेवाले तथा मंगावे शीर्षित है, तब भी अप्रत्यक्ष रिसाव्य जानेवाले, जो कि अनुपात का अधिकार होगा एवं उपरती रिसाव्य पर, यात्रा पर जाने वाले अधिकारी के हस्ताक्षर होने पर ही उपरती रिसाव्य रिसाव्य के अनुसार देने मान्य होगी।

21. एजेंशी द्वारा आदेश व्यवस्था प्राप्त का नाम एवं फाइन नम्बर, मैगनार्ट नम्बर एवं मान्यता का प्रमाण देने मान्य तथा जाने वाले अधिकारी की बात अवधार का नम्बर, ब्रैडशर्ट का नाम एवंमैगनार्ट नम्बर से सूचित किया जायेगा।
5. Bidding Forms

(TECHNICAL BID)  
Annexure-1

To be submitted/Uploaded subscribing "Technical Bid"

<table>
<thead>
<tr>
<th>Name of work</th>
<th>Estimated cost (for 2 years) (Rs.)</th>
<th>Earnest Money (Rs.)</th>
<th>Cost of Tender fee and processing fee (Non-Refundable)</th>
<th>Contract time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hiring of Taxi of in the office of RSWC</td>
<td>20.00 Lakh</td>
<td>40,000/-</td>
<td>For tender Rs.1180/- and processing fee Rs. 1000/-</td>
<td>Initially two years</td>
</tr>
</tbody>
</table>

1. Name of the Organization/ Firm with full address with pin code, Phone No, Fax No, email etc.

2. Name of all the Proprietor / Partners / Directors (Attach Certificate of Incorporation)

3. PAN No (copy enclosed)

4. GST Reg. No. (copy enclosed)

5. Turn over certificate for last three years  
   Year  
   2019-20 or 2018-19  
   2017-18  
   2016-17

6. List of organizations where the Service Provider is currently providing services. (Please attach the job order/service certificate of Central /State Govt. /Autonomous Organization.)

7. List of vehicles registered in the name of the business firm

8. Copies of vehicle Registration Certificate / Insurance cover as per Motor Vehicles Act and any other permit and relevant documentation needed to operate Private Service Vehicles in Jaipur (Specifically for the vehicles to be provided)

9. Name of the proposed drivers with copy of driving license and recent passport size photograph (Specifically those driver deployed)
10 | All the required documents and annexures required for eligibility (clause 2 of ITB)
11 | Any other information to be considered

Signature of Authorized Person with date and seal
Name & full address
Telephone No, fax, email
Annexure -2  
FINANCIAL BID (BOQ)

Note : - 1. Rates must be quoted in separate BOQ for within and outside Jaipur municipal area.

2. For only Financial evaluation purpose 250 K.M. and 80 KM additional for have been taken in calculation.

2. L-1 Bidder (Lowest and most advantageous) shall be decided for outside municipal area of Jaipur on the basis of quoted total amount K1.

3. L-1 Bidder (Lowest and most advantageous) shall be decided for within municipal area of Jaipur on the basis of quoted grand total amount K2.

4. Do not write rates manually in this table, should be uploaded separately only in BOQ section in e-bid process.

5. Rates must be quoted including GST.
<table>
<thead>
<tr>
<th>S.No</th>
<th>TEXT #</th>
<th>NUMBER #</th>
<th>TEXT #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Rates for outside of Municipal area of Jaipur in Rupees (Fix Amount for Minimum 250 K.M./Day)</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>1.01</td>
<td>Swift/Desire/Itios or Equivalent (A.C.) Fix Amount for Minimum 250 K.M./Day</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>1.02</td>
<td>Innova/Hyundai Creta/Mahindra SUV or Equivalent (A.C.) Fix Amount for Minimum 250 K.M./Day</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>2</td>
<td>Rates for outside of Municipal area of Jaipur in Rupees (Amount for 250 K.M. Additional Plying (Serial No.2 x 250)</td>
<td>250</td>
<td>0</td>
</tr>
<tr>
<td>2.01</td>
<td>Swift/Desire/Itios or Equivalent (A.C.) Rate Per K.M. additional Plying</td>
<td>250</td>
<td>0</td>
</tr>
<tr>
<td>2.02</td>
<td>Innova/Hyundai Creta/Mahindra SUV or Equivalent (A.C.) Rate Per K.M. additional Plying</td>
<td>250</td>
<td>0</td>
</tr>
<tr>
<td>Total in Figures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quoted Rate in Words</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**PRICE SCHEDULE**

**DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY**

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only.)

<table>
<thead>
<tr>
<th>NUMBER #</th>
<th>TEXT #</th>
<th>NUMBER #</th>
<th>TEXT #</th>
<th>NUMBER #</th>
<th>TEXT #</th>
</tr>
</thead>
<tbody>
<tr>
<td>S.NO</td>
<td>Item Description</td>
<td>Amount for 80 K.M. Additional Plying (Serial No. 2 x 80) Re.</td>
<td>GST Paid RATE in Figures To be entered by the Bidder in Rs.</td>
<td>TOTAL AMOUNT Including GST in Rs.</td>
<td>TOTAL AMOUNT (In words)</td>
</tr>
<tr>
<td>1</td>
<td>Rates for within Municipal area of Jaipur in Rupees (Fix Amount for Minimum 80 K.M./Day)</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>1.01</td>
<td>Swift/Dezire/Itios or Equivalent (A.C.) Fix Amount for Minimum 80 K.M./Day</td>
<td>1</td>
<td>0</td>
<td>INR Zero Only</td>
<td></td>
</tr>
<tr>
<td>1.02</td>
<td>Innova/Hyundai Creta/Mahindra SUV or Equivalent (A.C.) Fix Amount for Minimum 80 K.M./Day</td>
<td>1</td>
<td>0</td>
<td>INR Zero Only</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Rates for within Municipal area of Jaipur in Rupees (Amount for 80 K.M. Additional Plying (Serial No.2 x 80)</td>
<td>80</td>
<td>0</td>
<td>INR Zero Only</td>
<td></td>
</tr>
<tr>
<td>2.01</td>
<td>Swift/Dezire/Itios or Equivalent (A.C.) Rate Per K.M. additional Plying</td>
<td>80</td>
<td>0</td>
<td>INR Zero Only</td>
<td></td>
</tr>
<tr>
<td>2.02</td>
<td>Innova/Hyundai Creta/Mahindra SUV or Equivalent (A.C.) Rate Per K.M. additional Plying</td>
<td>80</td>
<td>0</td>
<td>INR Zero Only</td>
<td></td>
</tr>
<tr>
<td>Total in Figures</td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>INR Zero Only</td>
</tr>
<tr>
<td>Quoted Rate in Words</td>
<td></td>
<td></td>
<td></td>
<td>INR Zero Only</td>
<td></td>
</tr>
</tbody>
</table>
Annexure - A

Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall -

(a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
(b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
(c) Not indulge in any collusion, Bid rigging or anti-competitive behaviour to impair the transparency, fairness and progress of the procurement process;
(d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
(e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
(f) Not obstruct any investigation or audit of a procurement process;
(g) Disclose conflict of interest, if any; and
(h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest. A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party’s performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
   a. have controlling partners/ shareholders in common; or
   b. receive or have received any direct or indirect subsidy from any of them; or
   c. have the same legal representative for purposes of the Bid; or
   d. have a relationship with each other, directly or through common third parties, that puts the min a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
   f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
   g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/consultant for the contract.

Date: ___________________________  Signature of bidder

Place: ___________________________  Name, Designation  Address

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Annexure B: Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to .............................................................. for procurement of ................................................................................................................ in response to their Notice Inviting Bids No .................................................................Dated ................................ I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess 1 the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;

2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;

3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;

4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.

5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date: ...........................................

Signature of bidder

Place: ...........................................

Name Designation: Address:

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Annexure C: Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is M D, RSWC, JAIPUR.

The designation and address of the Second Appellate Authority is Chairman RSWC, JAIPUR.

(1) Filing an appeal

(1) If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:
Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:
Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to be in certain cases
No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

(a) determination of need of procurement;
(b) provisions limiting participation of Bidders in the Bid process;
(c) the decision of whether or not to enter into negotiations;
(d) cancellation of a procurement process;
(e) applicability of the provisions of confidentiality.

(5) Form of Appeal

(a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
(b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing appeal
   
   (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
   
   (b) The fee shall be paid in the form of bank demand draft or banker’s cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned

(7) Procedure for disposal of appeal
   
   (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
   
   (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
       (i) Hear all the parties to appeal present before him; and
       (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
   
   (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
   
   (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.
Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No. ........ of .................. Before the ............................. (First / Second Appellate Authority)

1. Particulars of appellant:
   (i) Name of the appellant (ii) Official address, if any: (iii) Residential address:

2. Name and address of the respondent(s): (i)
   (ii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:
   ..................................................................................................................
   ..................................................................................................................
   ..................................................................................................................
   (Supported by an affidavit)

7. Prayer: ........................................................................................................
   ..............................................................................................................
   ..............................................................................................................

Place..........

Date

Appellant's Signature
6. Contract Forms

FORMAT OF AGREEMENT

This AGREEMENT is made on this ______ day of ______ two thousand between RAJASTHAN STATE WAREHOUSING CORPORATION (RSWC), a Company incorporated under the provisions of the Companies Act, 1956, having its corporate office at Bhawani Singh Marg, Jaipur, hereinafter called the "CORPORATION" of the one part, represented by ______________________ (name and designation of representing officer), RSWC, Jaipur, (which term shall, unless excluded by or repugnant to the context, be deemed to include its heirs, representatives, successors and assignees.)

and

________________________ (Name of the successful bidder) of the other part, hereinafter called the "CONTRACTOR" represented by ______________________ (name and designation of representing officer), (which term shall, unless excluded by or repugnant to the context, be deemed to include its heirs, representatives, successors and assignees).

WHEREAS

(A) The Corporation requires the Services of providing Taxi Cars Services to RSWC, as defined in the BID document attached to this Agreement (hereinafter called the "Work").

NOW THEREFORE the parties hereby agree as follows:

1. The following documents hereeto shall be deemed to form an integral part of this Agreement:

(i) The BID Document No. HO/ Adm/ F.15/ Taxi Cars/ 2020-2022/ Dated: 11/08/2020 in its entirety along with all its Annexures, Appendices, etc.

(ii) Addendum and/or Corrigendum to the BID Document the Bid Submitted if issued by the Corporation.

(iii) The Letter of Award issued by the Corporation in favour of the Agency. (iv) The bid submitted by the Agency pursuant to this BID.

2. Duration of contract:-

The initial time period of the contract shall be for two years from the date of commencement of services as per LOA, which may be extended for a further period of one year or part thereof, at the behest of RSWC, depending upon the manpower requirement and administrative convenience of RSWC in mutual agreement with the Contractor.
3. The mutual rights and obligations of the Corporation and the Contractor shall be as set forth in the above documents, and in particular:

b) The Corporation will make payments to the Contractor in accordance with the Letter of Award.

In witness whereof, the Parties hereto have caused this Agreement to be signed in their respective names as of the day and year first above written.

Authorized Signatory
For RAJASTHAN STATE WAREHOUSING CORPORATION

Authorized Signatory
For Contractor

Witness:

a) Name and Address

b) Name and Address

Note: This agreement should be executed on non-judicial stamped paper, stamped in accordance with the Stamps Act.